

Task Cards for Token/Card System

These cards are to be used with the card and token systems explained at <http://www.technomom.com/home/cards.shtml> and <http://www.technomom.com/home/token.shtml> .

I print them out on address labels, then put them on 3" x 5" index cards. Another option is to print them on card stock, then cut the individual cards apart. I prefer the labels and index cards because I use different colored cards to indicate how often each task is done.

<p>Task: Cook's helper Value: 1 to 3 tokens Frequency: Daily Details: Thaw ingredients ahead of time if needed Clear and set table for dinner Either prepare or help prepare meal Clean preparation materials as you go</p> <p>Copyright © 2000-2005, Cynthia L. Armistead, All Rights Reserved</p>	<p>Task: Wash towels Value: 2 tokens per load Frequency: Daily Details: Wash as many loads of towels as need to be done on your assigned laundry day. Use warm water. Dry them and put them away neatly. Do not use a dryer sheet.</p> <p>Copyright © 2000-2005, Cynthia L. Armistead, All Rights Reserved</p>
<p>Task: Take trash cans and recycling bins to street Value: 2 tokens Frequency: Weekly (on Monday) Details: Take them and any boxes/bags that didn't fit in them to the street on Monday night after 5pm and before 7pm. Makes sure there's no mess in the area where the garbage cans were. Pay special attention to anything that might have accidentally fallen out of the recycling bins into the floor in the garage – pick them up and put them in the bins. If there are extra items to be taken to the street, extra tokens will be awarded accordingly. Make sure you pick up anything that falls out of the cans or bins.</p> <p>Copyright © 2000-2005, Cynthia L. Armistead, All Rights Reserved</p>	<p>Task: Trash cans/recycling bins back from street Value: 2 tokens Frequency: Weekly (on Tuesday) Details: Bring cans and bins back to their places as soon as the trash and recycling pick-up happens on Tuesday. They must be back in place by 7pm. Pick up any items in the yard around the cans/bins. Extra tokens will be awarded if there is significant mess that has to be picked up off the ground.</p> <p>Copyright © 2000-2005, Cynthia L. Armistead, All Rights Reserved</p>
<p>Task: Dishwasher duty Value: 1 for the day and 1 per load Frequency: Daily. First load started before 10am. Details: Load and unload dishwasher as many times as needed. Make sure that "clean" dishes are truly clean before putting them away. Put away any dry items in the dish drainer.</p> <p>Copyright © 2000-2005, Cynthia L. Armistead, All Rights Reserved</p>	<p>Task: Trash duty Value: 1 for the day and 1 per bag or other trip to the trash cans Frequency: Daily. First check before 10am. Details: Check all trash cans, once in the morning and once in the evening or late afternoon (before 7pm). Consolidate their contents into one bag and take it out. Empty any full trash cans as needed throughout the day. Kitchen trash MUST be taken out before bedtime whether it's full or not. If a trash can is dirty, wash it out. The kitchen trash can MUST be washed out weekly, preferably on Monday.</p> <p>Copyright © 2000-2005, Cynthia L. Armistead, All Rights Reserved</p>
<p>Task: Clean kitchen Value: 4 tokens (more if especially dirty) Frequency: Daily (After dinner or before guests arrive on gaming nights) Details: Put away leftover food. Load all dishes into D/W and run it. Scrub out any pots. Wipe out microwave. Clean all surfaces (table, counters, stove, microwave table, etc.) Remove any smears/splashes from anything else. Sweep floor. Mop if necessary (extra tokens if mopping is needed) Take any dirty towels/sponges to laundry room. Put all recyclables in recycling bin.</p> <p>Copyright © 2000-2005, Cynthia L. Armistead, All Rights Reserved</p>	<p>Task: Vacuum upstairs public areas Value: 3 tokens Frequency: Daily Details: Thoroughly vacuum hall, living room, and office You must move everything that can be moved to vacuum properly. Pay special attention to edges and corners. Don't forget to use the hose to get the hearth. Put away the vacuum cleaner. Put everything else back in place.</p> <p>Copyright © 2000-2005, Cynthia L. Armistead, All Rights Reserved</p>
<p>Task: Dust living room and office Value: 4 tokens Frequency: 4 times/week (Monday, Wednesday, Friday, Saturday) Details: Do AFTER vacuuming! Move everything off surfaces that you can move. Dust thoroughly. Use Simple Green on any spots/spills you find. Don't forget windowsill in living room and tops of pictures. Also dust top of pictures in the stairwell and the miniatures cabinet. Use lint roller to remove any hair from the lampshade.</p> <p>Copyright © 2000-2005, Cynthia L. Armistead, All Rights Reserved</p>	<p>Task: Vacuum furniture in living room/office Value: 6 tokens Frequency: Weekly (Saturday) Details: Do AFTER floor is vacuumed. Remove all cushions. Remove any found objects (put them away, throw away trash, etc.) Vacuum cushions and all surfaces of couch, chair, loveseats, ottoman and desk chairs.</p> <p>Copyright © 2000-2005, Cynthia L. Armistead, All Rights Reserved</p>

<p>Task: Vacuum playroom Value: 2 tokens Frequency: 4 times/week (Monday/Wednesday/Friday/Saturday)</p> <p>Details: Use the carpet freshener – sprinkle it on (not too much!) and leave it for about 15 minutes. Move anything you can move. Pay special attention to edges and corners. Put away the vacuum cleaner. Put everything else back in place.</p> <p>Copyright © 2000-2005, Cynthia L. Armistead, All Rights Reserved</p>	<p>Task: Dust playroom Value: 3 tokens Frequency: 4 times/week (Monday/Wednesday/Friday/Saturday)</p> <p>Details: Do AFTER vacuuming! Move everything you can move off surfaces. Dust all surfaces thoroughly. Use Simple Green on any spots/spills you find. Don't forget that bookshelves are surfaces. You don't have to remove the books, but move any foreign objects (have their owner put them away) and dust the edges you can get to in front of the books.</p> <p>Copyright © 2000-2005, Cynthia L. Armistead, All Rights Reserved</p>
<p>Task: Vacuum stairs and sweep entryways Value: 3 tokens Frequency: 4 times/week (Monday/Wednesday/Friday/Saturday)</p> <p>Details: Remove doormats – beat them outside to get dust out of them. Sweep entryways, paying special attention to edges. Vacuum stairs. Replace doormats.</p> <p>Copyright © 2000-2005, Cynthia L. Armistead, All Rights Reserved</p>	<p>Task: Vacuum couch in playroom Value: 2 tokens Frequency: Weekly (Saturday)</p> <p>Details: Do AFTER floor is vacuumed. Remove all cushions. Remove any found objects (put them away, throw away trash, etc.) Vacuum cushions and all surfaces of couch.</p> <p>Copyright © 2000-2005, Cynthia L. Armistead, All Rights Reserved</p>
<p>Task: Check hall bath first time Value: 1 tokens (plus 2 if toilet bowl is cleaned) Frequency: Daily (before 10am)</p> <p>Details: Wipe all surfaces and fixtures w/Clorox Wipes or Simple Green. Start with toothbrush holder and other mounted fixtures, go to faucet and handles, then the counter, then all toilet surfaces. One wipe should do it. Fill up soap dispenser if it's less than half full. Make sure there's toilet paper on roll and plenty in the cabinet (at least two more rolls). Make sure towel is fresh. Put any dirty towels in laundry room. If toilet bowl is dirty, clean it. Notify appropriate person if there's litter in floor or trash can is full.</p> <p>Copyright © 2000-2005, Cynthia L. Armistead, All Rights Reserved</p>	<p>Task: Check hall bath second time Value: 1 tokens (plus 2 if toilet bowl is cleaned) Frequency: Daily (between 5 and 7pm)</p> <p>Details: Wipe all surfaces and fixtures w/Clorox Wipes or Simple Green. Start with toothbrush holder and other mounted fixtures, go to faucet and handles, then the counter, then all toilet surfaces. One wipe should do it. Fill up soap dispenser if it's less than half full. Make sure there's toilet paper on roll and plenty in the cabinet (at least two more rolls). Make sure towel is fresh. Put any dirty towels in laundry room. If toilet bowl is dirty, clean it. Notify appropriate person if there's litter in floor or trash can is full.</p> <p>Copyright © 2000-2005, Cynthia L. Armistead, All Rights Reserved</p>
<p>Task: Check master bath first time Value: 1 tokens (plus 2 if toilet bowl is cleaned) Frequency: Daily (before 10am)</p> <p>Details: Wipe all surfaces and fixtures w/Clorox Wipes or Simple Green. Start with toothbrush holder and other mounted fixtures, go to faucet and handles, then the counter, then the windowsill, then all toilet surfaces. One wipe should do it. Fill up soap dispenser if it's less than half full. Make sure there's toilet paper on roll and plenty in the cabinet (at least two more rolls). Make sure towel is fresh. Put any dirty towels in laundry room. If toilet bowl is dirty, clean it. Notify appropriate person if the trash can is full.</p> <p>Copyright © 2000-2005, Cynthia L. Armistead, All Rights Reserved</p>	<p>Task: Check master bath second time Value: 1 tokens (plus 2 if toilet bowl is cleaned) Frequency: Daily (between 5 and 7pm)</p> <p>Details: Wipe all surfaces and fixtures w/Clorox Wipes or Simple Green. Start with toothbrush holder and other mounted fixtures, go to faucet and handles, then the counter, then the windowsill, then all toilet surfaces. One wipe should do it. Fill up soap dispenser if it's less than half full. Make sure there's toilet paper on roll and plenty in the cabinet (at least two more rolls). Make sure towel is fresh. Put any dirty towels in laundry room. If toilet bowl is dirty, clean it. Notify appropriate person if the trash can is full.</p> <p>Copyright © 2000-2005, Cynthia L. Armistead, All Rights Reserved</p>
<p>Task: Check basement bath first time Value: 1 tokens (plus 2 if toilet bowl is cleaned) Frequency: Daily (before 10am)</p> <p>Details: Wipe all surfaces and fixtures w/Clorox Wipes or Simple Green. Start with toothbrush holder and other mounted fixtures, go to faucet and handles, then the counter, then the shelves, then the windowsill, then all toilet surfaces. One wipe should do it. Fill up soap dispenser if it's less than half full. Make sure there's toilet paper on roll and plenty in the cabinet (at least two more rolls). Make sure towel is fresh. Put any dirty towels in laundry room. If toilet bowl is dirty, clean it. Notify appropriate person if the trash can is full.</p> <p>Copyright © 2000-2005, Cynthia L. Armistead, All Rights Reserved</p>	<p>Task: Check basement bath second time Value: 1 tokens (plus 2 if toilet bowl is cleaned) Frequency: Daily (between 5 and 7pm)</p> <p>Details: Wipe all surfaces and fixtures w/Clorox Wipes or Simple Green. Start with toothbrush holder and other mounted fixtures, go to faucet and handles, then the counter, then the shelves, then the windowsill, then all toilet surfaces. One wipe should do it. Fill up soap dispenser if it's less than half full. Make sure there's toilet paper on roll and plenty in the cabinet (at least two more rolls). Make sure towel is fresh. Put any dirty towels in laundry room. If toilet bowl is dirty, clean it. Notify appropriate person if the trash can is full.</p> <p>Copyright © 2000-2005, Cynthia L. Armistead, All Rights Reserved</p>

Task: Clean hall bath**Value: 8 tokens**

Frequency: Weekly (Saturday)

Details:

See instructions in the big notebook.

Don't forget to dust the pictures hanging on the walls.

Copyright © 2000-2005, Cynthia L. Armistead, All Rights Reserved

Task: Clean master bath**Value: 8 tokens**

Frequency: Weekly (Saturday)

Details:

See instructions in the big notebook.

Don't forget to wipe down the blinds and windowsill

Copyright © 2000-2005, Cynthia L. Armistead, All Rights Reserved

Task: Clean basement bath**Value: 4 tokens**

Frequency: Weekly (Saturday)

Details:

See instructions in the big notebook.

Don't forget to wipe down the blinds and windowsill.

Copyright © 2000-2005, Cynthia L. Armistead, All Rights Reserved

Task: Sweep front porch & stairs**Value: 1 tokens**

Frequency: 3 times/week (Tuesday, Thursday, Saturday)

Details:

Move and beat out the doormat.

Sweep railings, then porch and stairs.

Replace doormat.

Copyright © 2000-2005, Cynthia L. Armistead, All Rights Reserved

Task: Sweep top deck**Value: 2 tokens**

Frequency: 3 times/week (Tuesday/Thursday/Saturday)

Details:

Move and beat the doormat.

Sweep off the top of the table.

Sweep the railings.

Move anything you can to thoroughly sweep the entire deck.

Replace doormat.

Copyright © 2000-2005, Cynthia L. Armistead, All Rights Reserved

Task: Sweep bottom deck**Value: 1 tokens**

Frequency: 3 times/week (Tuesday/Thursday/Saturday)

Details:

Must be done AFTER top deck!

Move and beat the doormat.

Sweep the railings.

Move anything you can to thoroughly sweep the entire deck and the stairs.

Replace doormat.

Copyright © 2000-2005, Cynthia L. Armistead, All Rights Reserved

Task: Mop kitchen floor**Value: 4 tokens**

Frequency: Weekly (Saturday)

Details:

Move everything out of the way (dog dishes, pillow, etc.).

Sweep thoroughly. Don't forget to get under the table and chairs.

Mop using Pine Sol diluted with water.

Use a dirty bath towel to dry the floor.

Copyright © 2000-2005, Cynthia L. Armistead, All Rights Reserved

Task: Mop entryways and laundry room**Value: 2 tokens**

Frequency: Weekly (Saturday)

Details:

Move everything.

Sweep thoroughly.

Mop using Pine Sol diluted with water.

Use a dirty bath towel to dry the floor.

Put everything back in place.

Copyright © 2000-2005, Cynthia L. Armistead, All Rights Reserved

Task: Dust and sweep laundry room**Value: 2 tokens**

Frequency: 3 times/week (Tuesday/Thursday/Saturday)

Details:

Clean all surfaces including top of water heater (carefully).

Dust using a rag. If there are spills or spots, use a damp rag or paper towels and Simple Green.

Move everything out of the floor.

Sweep after dusting.

Put everything back in place.

Copyright © 2000-2005, Cynthia L. Armistead, All Rights Reserved

Task: Cat duty**Value: 3 tokens for day**

Frequency: Daily – must get up to feed her by 7am or whenever she's hungry.

Details:

Feed, brush, clean up after and generally care for Shelley.

Make sure the fountain has plenty of water in it.

Copyright © 2000-2005, Cynthia L. Armistead, All Rights Reserved

<p>Task: Dog duty Value: 8 tokens for the FULL day. 4 for before/after school and 4 for during school. Frequency: Daily – must get up to walk her by 7am. Details: Feed, water, brush, clean up after, walk and generally care for Zoë. Bathe her if that is scheduled.</p> <p>Copyright © 2000-2005, Cynthia L. Armistead, All Rights Reserved</p>	<p>Task: Bathe Zoë Value: 3 tokens Frequency: 2 times/ week (Monday/Thursday) Details: Thoroughly bathe, then brush Zoë. Clean out her crate. But in fresh bedding. Wash the dirty bedding.</p> <p>Copyright © 2000-2005, Cynthia L. Armistead, All Rights Reserved</p>
<p>Task: Catbox Changeout Value: 3 tokens Frequency: Weekly (Saturday) Details: Throw out old litter and liner. Thoroughly clean box, hood and mat. Put in fresh liner and litter. Thoroughly sweep bathroom. If any litter is tracked into hall, vacuum it up.</p> <p>Copyright © 2000-2005, Cynthia L. Armistead, All Rights Reserved</p>	<p>Task: Scoop catbox first time Value: 1 tokens Frequency: Daily (before breakfast) Details: Remove hood. Thoroughly scoop box, removing any solid waste or discolored crystals. Clean the scoop and put it away. Clean any messes off hood, mat and outside of box. Replace hood. Thoroughly sweep bathroom. Vacuum any litter tracked into hall.</p> <p>Copyright © 2000-2005, Cynthia L. Armistead, All Rights Reserved</p>
<p>Task: Scoop catbox second time Value: 1 token Frequency: Daily (between 5pm and 7pm) Details: Remove hood. Thoroughly scoop box, removing any solid waste or discolored crystals. Clean the scoop and put it away. Clean any messes off hood, mat and outside of box. Replace hood. Thoroughly sweep bathroom. Vacuum any litter tracked into hall.</p> <p>Copyright © 2000-2005, Cynthia L. Armistead, All Rights Reserved</p>	<p>Task: Dust kitchen shelves Value: 2 tokens Frequency: Every two weeks Details: Must be done by someone who can safely reach the shelves using the stepladder. Move everything. Use Simple Green and paper towels to dust thoroughly.</p> <p>Copyright © 2000-2005, Cynthia L. Armistead, All Rights Reserved</p>
<p>Task: Clean outside of refrigerator Value: 2 tokens Frequency: Every week Details: Remove everything. Use Simple Green to clean top, front and sides. Replace magnets. Ask Sam or Cyn about papers before replacing them.</p> <p>Copyright © 2000-2005, Cynthia L. Armistead, All Rights Reserved</p>	<p>Task: Clean out and vacuum cars Value: 3 tokens per car Frequency: Every week Details: Get everything out of the car that isn't supposed to stay in the car permanently. Throw away all trash. Take all cups, water bottles, etc. to the kitchen to be cleaned. If anything has been spilled on a car seat, clean it with upholstery cleaner. Vacuum EVERY surface of any kind inside the car very thoroughly, top to bottom.</p> <p>Copyright © 2000-2005, Cynthia L. Armistead, All Rights Reserved</p>
<p>Task: Wash cars Value: 5 tokens for Geo, 6 for Pontiac Frequency: Every two weeks Details: Includes cleaning windows inside and out and cleaning all hard surfaces with appropriate cleaner.</p> <p>Copyright © 2000-2005, Cynthia L. Armistead, All Rights Reserved</p>	<p>Task: Clean refrigerator and freezer Value: 5 tokens Frequency: Every two weeks Details: Remove everything, take out shelves and drawers and wash them, check all expiration dates, rinse all sticky stuff. Replace everything neatly and accessibly.</p> <p>Copyright © 2000-2005, Cynthia L. Armistead, All Rights Reserved</p>

<p>Task: Cut grass Value: 15 tokens Frequency: As needed? Details: Requires adult supervision</p> <p>Copyright © 2000-2005, Cynthia L. Armistead, All Rights Reserved</p>	<p>Task: Edging yard Value: 10 tokens Frequency: As needed? Details: Requires adult supervision</p> <p>Copyright © 2000-2005, Cynthia L. Armistead, All Rights Reserved</p>
<p>Task: Sweep drive and walk after grass is cut Value: 3 tokens Frequency: As needed Details: Use the big outside-only broom.</p> <p>Copyright © 2000-2005, Cynthia L. Armistead, All Rights Reserved</p>	<p>Task: Clean up yard Value: Depends on time and people involved. Frequency: Weekly Details: Pick up and remove all large sticks, large rocks, trash and dog poop. Put away anything you find that isn't trash.</p> <p>Copyright © 2000-2005, Cynthia L. Armistead, All Rights Reserved</p>
<p>Task: Clean fountain Value: 3 tokens Frequency: Weekly Details: Requires adult supervision Take out all rocks, put them in a strainer and soak them in a sink full of hot bleach water. Run the bowl through the dishwasher or hand wash with very hot water. Carefully remove all slime from pump, hose, cord etc.</p> <p>Copyright © 2000-2005, Cynthia L. Armistead, All Rights Reserved</p>	<p>Task: Clutter patrol Value: 2 tokens for patrol, 1 per item reclaimed Frequency: Daily Details: The clutter patrol person takes any kids' personal items left in public areas (playroom, living room, kitchen, hall, office, bathrooms) and puts them in the clutter box. The owner has to pay the clutter patrol person 1 token per item to reclaim them and must redeem them by bedtime or lose them.</p> <p>Copyright © 2000-2005, Cynthia L. Armistead, All Rights Reserved</p>
<p>Task: Straighten garage Value: Depends on work required and how many people help. Frequency: Weekly Details: Remove any trash. Sweep thoroughly. Straighten shelves and make sure things are where they belong.</p> <p>Copyright © 2000-2005, Cynthia L. Armistead, All Rights Reserved</p>	<p>Task: Straighten storage area Value: Depends on work required and people involved. Frequency: Monthly Details: Make sure everything is neat, accessible, and stored so that nothing is being damaged.</p> <p>Copyright © 2000-2005, Cynthia L. Armistead, All Rights Reserved</p>
<p>Task: Menu planning/grocery helper Value: Depends on how proactive and prepared you are. Frequency: Every two weeks Details: Help Sam plan meals for a two-week period. Will need to refer to family calendar from Outlook to coordinate activities with meals. Suggestions, recipes and coupons for things we buy regularly are strongly encouraged and rewarded.</p> <p>Copyright © 2000-2005, Cynthia L. Armistead, All Rights Reserved</p>	<p>Task: Check and fill bird feeders Value: 1 tokens Frequency: Daily Details: If they need to be filled, get out the supplies and ask an adult for help. If we're running out of seed or suet cakes, put them on the grocery list.</p> <p>Copyright © 2000-2005, Cynthia L. Armistead, All Rights Reserved</p>

<p>Task: Wash out and refill bird bath Value: 1 tokens Frequency: Daily Details: Dump out the old water. Thoroughly wash and refill it. Place it on the table on the top deck.</p> <p>Copyright © 2000-2005, Cynthia L. Armistead, All Rights Reserved</p>	<p>Task: Water plants Value: 2 tokens Frequency: 3 times/week (Tuesday/Thursday/Saturday) Details: Do NOT water the aloe plant! Most plants are in kitchen. Check the soil. If it's dry, put the plant into the sink to spray/mist it. Two plants are big ones in living room. If their dirt is dry, they need to be taken to hall bath and misted/watered using shower. Let them sit for a while so they don't get water on the carpet.</p> <p>Copyright © 2000-2005, Cynthia L. Armistead, All Rights Reserved</p>
<p>Task: Clean out cabinet in master bathroom Value: 3 tokens Frequency: Every two weeks Details: Take everything out. Clean up any spills. Replace items neatly and accessibly.</p> <p>Copyright © 2000-2005, Cynthia L. Armistead, All Rights Reserved</p>	<p>Task: Clean out cabinet in hall bathroom Value: 3 tokens Frequency: Every two weeks Details: Take everything out. Clean up any spills. Replace items neatly and accessibly.</p> <p>Copyright © 2000-2005, Cynthia L. Armistead, All Rights Reserved</p>
<p>Task: Clean cabinet in basement bathroom Value: 3 tokens Frequency: Every two weeks Details: Take everything out. Clean up any spills. Replace items neatly and accessibly.</p> <p>Copyright © 2000-2005, Cynthia L. Armistead, All Rights Reserved</p>	<p>Task: Straighten bakeware cabinet in kitchen Value: 4 tokens Frequency: Every two weeks Details: Remove everything. Replace items neatly and accessibly.</p> <p>Copyright © 2000-2005, Cynthia L. Armistead, All Rights Reserved</p>
<p>Task: Straighten plastics cabinet in kitchen Value: 4 tokens Frequency: Every two weeks Details: Remove everything. Replace items neatly and accessibly.</p> <p>Copyright © 2000-2005, Cynthia L. Armistead, All Rights Reserved</p>	<p>Task: Clean out cabinet under kitchen sink Value: 4 tokens Frequency: Every two weeks Details: Remove everything. Clean up any spills Replace items neatly and accessibly.</p> <p>Copyright © 2000-2005, Cynthia L. Armistead, All Rights Reserved</p>
<p>Task: Ironing Value: 2 tokens per clothing item Frequency: 2 times/week Details: Usually an adult task. Iron Sam's work pants, dress shirts, and any other items that need it. Hang them neatly in the owner's closet.</p> <p>Copyright © 2000-2005, Cynthia L. Armistead, All Rights Reserved</p>	<p>Task: Straighten linen closet Value: 5 tokens Frequency: Monthly Details: Take everything out. Neatly fold and replace items, removing anything that doesn't belong. Bath towels go on the bottom shelf. Bathcloths and hand towels go on the second shelf. Bed linens are folded neatly and placed on the top shelf. Pillows go on the floor under the bottom shelf.</p> <p>Copyright © 2000-2005, Cynthia L. Armistead, All Rights Reserved</p>

<p>Task: Move & mop under kitchen appliances & microwave stand Value: 8 tokens Frequency: Monthly Details: Usually an adult task Carefully pull out appliances/furniture and sweep/mop/vacuum behind them. Thoroughly clean the sides of the stove while it's out. Put appliances/furniture back in place. You will need a drop light to see properly.</p> <p>Copyright © 2000-2005, Cynthia L. Armistead, All Rights Reserved</p>	<p>Task: Clean windows/doors Value: 4 tokens per door, 1 per single window, 1 extra per ground floor window Frequency: Monthly Details: Thoroughly clean windows and sliding glass doors. Get both sides of doors and ground floor windows.</p> <p>Copyright © 2000-2005, Cynthia L. Armistead, All Rights Reserved</p>
<p>Task: Check all rooms for cobwebs Value: 3 tokens Frequency: Weekly Details: Walk through the house (including bedrooms!) checking all ceilings and walls for cobwebs. Knock down any cobwebs using a broom. If you spot one that's out of your reach, get an adult's help. DO NOT USE A BROOM OVER ANYONE'S ALTAR OR NEAR BREAKABLES. CONSULT AN ADULT.</p> <p>Copyright © 2000-2005, Cynthia L. Armistead, All Rights Reserved</p>	<p>Task: Clean all ceiling fan blades Value: 2 tokens Frequency: Weekly Details: Use Fannie to carefully clean the blades of the fans in the living room and kitchen. Do NOT pull hard or put any weight on the fan blades.</p> <p>Copyright © 2000-2005, Cynthia L. Armistead, All Rights Reserved</p>
<p>Task: Vacuum returns and vents in all rooms Value: 2 tokens Frequency: Weekly Details: Every room has at least one vent and one return. Some have more. Find all of them and vacuum them, using the brush attachment on the vacuum cleaner. If necessary, use Simple Green and paper towels to clean the returns in the living room (if that is necessary, token value is doubled).</p> <p>Copyright © 2000-2005, Cynthia L. Armistead, All Rights Reserved</p>	<p>Task: Clean Carpets Value: 10 tokens per room Frequency: Monthly Details: Adults must be involved. Ahead of time, get EVERYTHING off the floor other than furniture. Prepare furniture for easy moving (don't put stuff on it). Move every piece of furniture and vacuum very thoroughly. Clean carpets. Replace furniture and items when carpets are dry.</p> <p>Copyright © 2000-2005, Cynthia L. Armistead, All Rights Reserved</p>
<p>Task: Get trash out of the cars Value: 1 token per car Frequency: Daily Details: Get all trash out of each car and throw it away. Bring in any water bottles, cups, etc. to the kitchen.</p> <p>Copyright © 2000-2005, Cynthia L. Armistead, All Rights Reserved</p>	<p>Task: Clean out fireplace Value: 10 tokens Frequency: Monthly during cold weather Details: Usually an adult task Get out all ashes and take them out of the house. Must be done when there has not been a fire for at least 12 hours!</p> <p>Copyright © 2000-2005, Cynthia L. Armistead, All Rights Reserved</p>